



## Dance Application for Employment

[Pre-Employment Questionnaire]

Prospective employees will receive consideration without discrimination because of race, creed, color, sex, age, national origins, handicap, or veteran status.

Last Name \_\_\_\_\_ First \_\_\_\_\_ Today's Date \_\_\_\_\_

Have you ever used another name? \_\_\_\_\_ Are you over 18? \_\_\_\_\_

Street Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Zip Code \_\_\_\_\_ Home Phone \_\_\_\_\_ Cell # \_\_\_\_\_

E-mail address (print) \_\_\_\_\_

Position desired \_\_\_\_\_

Name and address of parent or guardian if applicant is a minor \_\_\_\_\_

What prompted you to apply here? Circle one: NWI Times newspaper    NWI Times online    Facebook

Craig's List    WOM/their name \_\_\_\_\_    Our electronic sign    Nothing (walk-in)

What is your desired rate of pay? \_\_\_\_\_

How many hours per week do you desire? \_\_\_\_\_ When can you start? \_\_\_\_\_

Have you ever been convicted of a crime that has not been expunged by the court, other than a minor traffic offense? Yes  No  *Answering "Yes" does not constitute an automatic bar to employment. Such factors as age and date of conviction, seriousness and nature of the crime, and rehabilitation will be considered.*

If yes, please provide details (dates and location for all convictions) \_\_\_\_\_

School Name & Location	Course of Study	No. of Years Completed	Did You Graduate?

Available to work:

	Mon.	Tues.	Wed.	Thur.	Fri.	Sat.	Sun.
8:30 - 3 p.m.							
3 - 9:00 p.m.							

Why would these hours work for you? \_\_\_\_\_

The safety of our students is a top priority. Teaching physical skills to children requires quick movements and spotting and lifting heavy children, sometimes while in awkward positions. Also, a necessary part of the job includes moving and adjusting gymnastics/dance apparatus such as heavy mats, beams, and bars that could weigh quite a bit. Can you perform the job duties of the position? \_\_\_\_\_

Have you ever been dismissed from employment or laid off? \_\_\_\_\_ Why? \_\_\_\_\_

Can you, after employment, submit verification of your right to work in the United States? \_\_\_\_\_

Check off areas you are currently certified in: USAG Safety \_\_\_\_\_ First Aid Certified \_\_\_\_\_

CPR Certified \_\_\_\_\_ Any other certifications? \_\_\_\_\_

Please list any job-related organizations, professional clubs societies or associations to which you belong. You may omit any that indicate your race, religion, national origin, national origin, sex, age, ancestry, etc...

Our hours vary from week to week and occasionally you may be asked to stay late, leave early, or come in and sub on your day off. Do you foresee any problems with this? \_\_\_\_\_

Would you like to work in the office in the future? \_\_\_\_\_

**FORMER EMPLOYERS** List last three employers, starting with the most recent one first. If you do not have former employees, please provide three professional and/or character references.

DATE MONTH/YEAR	NAME	WORK PHONE NUMBER EMAIL	SALARY	POSITION	REASON FOR LEAVING
FROM					
TO					
FROM					
TO					
FROM					
TO					

If currently employed, may we contact your current employer? \_\_\_\_\_

Which of these jobs did you like best? \_\_\_\_\_

Why? \_\_\_\_\_

What did you like least? \_\_\_\_\_

## CLASSICAL BALLET

How many years did you study?

List the name of the teachers you studied with:

What method were you taught?

Did you do "Pointe" work? Yes or No

Can you still dance on pointe? Yes or No

## TAP

How many years did you study?

List the name of the teachers you studied with?

What method were you taught?

## JAZZ

How many years did your study?

List the name of the teachers you studied with?

What method were you taught?

## PRESCHOOL DANCE

Have you taught Preschool? YES NO How Long? \_\_\_\_\_

What age group? \_\_\_\_\_

Are there any other methods of dance you learned? (ie lyrical, hip hop, swing, modern)

How long? \_\_\_\_\_ With Whom? \_\_\_\_\_

Have you danced professionally? Yes or No Where? \_\_\_\_\_

How Long? \_\_\_\_\_ What type of dancing? \_\_\_\_\_

Have you ever had experience in putting on recitals? \_\_\_\_\_

What attire do you wear for teaching? \_\_\_\_\_

Our hours vary from week to week and occasionally you may be asked to stay late, leave early, or come in on your day off. What problems do you foresee with this? \_\_\_\_\_

**Write a lesson plan for an hour preschool tumbling/dance class. This would be their second class.**

List of skills:

Dance

Tumbling

1.

1.

2.

2.

3.

3.

4.

4.

5.

5.

6.

6.

“I CERTIFY THAT THE FACTS CONTAINED IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND UNDERSTAND THAT, IF EMPLOYED, FALSIFIED STATEMENTS ON THIS APPLICATION SHALL BE GROUNDS FOR DISMISSAL.

I AUTHORIZE INVESTIGATION OF ALL STATEMENTS CONTAINED HEREIN AND THE REFERENCES LISTED ABOVE TO GIVE YOU ANY AND ALL INFORMATION CONCERNING MY PREVIOUS EMPLOYMENT AND ANY PERTINENT INFORMATION THEY MAY HAVE, AND RELEASE ALL PARTIES FROM ALL LIABILITY FOR ANY DAMAGE THAT MAY RESULT FROM FURNISHING SAME TO YOU.

I UNDERSTAND AND AGREE THAT, IF HIRED, MY EMPLOYMENT IS FOR NO DEFINITE PERIOD AND MAY, REGARDLESS OF THE DATE OF PAYMENT OF MY WAGES AND SALARY, BE TERMINATED AT ANY TIME WITHOUT PRIOR NOTICE AND WITHOUT CAUSE.”

Date: \_\_\_\_\_

Signature \_\_\_\_\_